



MEETING MINUTES



Name: DROPS Canadian Chapter
Function: Community of Practice
Type: Ongoing
TOR Version: Version 1.4
Date/Time: April 4, 2024, 9:00 MST

1. Welcome by the Chair, Review Agenda and Meeting Expectations

The Chair welcomed the group and quickly reviewed the agenda for the group. He also outlined an expectation of participation and explained the purpose of the DROPS Canadian Chapter to any new attendees.

Please also join the DROPS Canadian Chapter LinkedIn page. This is an alternative space to also share the learnings and challenges of dropped objects being part of a larger organization, DROPS Online.

2. Safety Moment/Ice Breaker

A member shared about an incident from 2022 that involved a dropped object. A service rig crew were rigging in hole when the top tong sheave on the driller side parted. This caused the tongs to fall to the floor at 2', and the sheave fell 65' on an adjacent pump jack, positioned on the driller side. No workers were injured.

There were several photos in the presentation demonstrating where the failure had occurred, and where the dropped object landed. The member outlined some factors that contributed to the incident, including human-machine interface and management systems. The installation of an additional sheave with an obscured grease zerk led to improper lubrication of the sheave. There was also confusion surrounding inspection criteria and how to conduct a Level II inspection, which led to inadequate inspection of the sheave.

Some of the corrective actions taken:

- Creation of a Dropped Object Prevention Program
- Create a safe work procedure for Level II Inspections
- Proposing a redesign of the equipment
- Increased communications within Site-to-Site Orientation
- Continuous training
- Have Field Supervisors work with the company's Dropped Object Inspectors
- Participation in the DROPS Canadian Chapter

The presenter then demonstrated some images of the safe work procedure and orientation forms developed as part of the creative actions.

An additional member also provided some additional context into the incident that happened. The snatch block had been installed according to the experience of the



previous shop manager and there had been a lack of follow up on this particular sheave. Additionally, the greasing components had been installed on the reverse side where the workers couldn't see the grease nipple.

The member also shared that he was involved in the redesign of the sheave so that there was no need for the workers to climb up the equipment to grease it. The greasing tub is mounted and anchored to the mast now, where it is easily accessible to the workers standing on the catwalk. This will reduce the hazards.

He also shared some history of previous ways workers interacted with the rigging a long time prior. Workers would wing up pipe wrenches up to the guys on the floor. Workers also used to not use three-point contact when climbing stairs—often they'd be carrying tools, trip, and drop their tools. A tool basket was developed to prevent this. These were ways that work was done previously that has been improved on so that there are less drops hazards.

3. 2023 Member Survey Action Plan Status

The Secretariat shared a table outlining the planned actions that came out of the survey, including the current status of each item. Yellow are items to be discussed at this meeting while green are the completed items.

	Actions	Timeline
1	Ask for volunteers to present Safety Moment/Ice Breaker.	Ongoing
2	Request members to join DROPS Canadian Chapter LinkedIn page and support posting on DROPS topics of interest.	Ongoing
3	Solicit support on membership expansion and how this could be achieved.	Apr 4 mtg
4	Ask for SMEs (not salespersons) from members to present in our meetings.	Ongoing
5	Provide Call to Action from previous presentation in the next meeting.	Ongoing
6	DROPS Incident Sharing - ask for help from members on how this could be done.	Ongoing
7	Discuss and evolve solutions on better relationship between prime contractor and contractors in relation to site DROPS implementation.	Apr 4 mtg



	ACTIONS	Timeline
8	Assess the Chapter's available resources/materials and request for needed resources for development. Inform members of additional resources from DROPS Global or other DROPS Chapters.	June mtg
9	Review Chapter's TOR at Chapter's meeting and request for any missing link or suggested additions.	Feb 1 mtg
10	Market available DROPS eLearn module and get members informed.	Ongoing
11	Change the meeting location to ensure clarity of voice for the facilitator.	Ongoing
12	Ensure meeting link is correct and tested before sending it out and prior to the meeting.	Ongoing
13	Create a networking opportunity via Teams chat and encourage members to reach out to each other.	Feb 1 mtg
	Actions	Timeline
14	Provide more speaking opportunities for members to hone their public speaking skills.	Ongoing
15	Work with members to use their LinkedIn platforms to seek out DROPS SMEs that we can invite to present to us.	Ongoing
16	Continue to educate ourselves on the impacts of dropped objects through DROPS SMEs and members' sharing.	Ongoing
17	Brainstorm on specific parameters the Chapter should develop and work with members to get them developed.	June mtg
18	Provide links to North American DROPS Chapter meetings when received if others would like to attend.	Feb 1 mtg
19	DROPS Metric Trend - discuss how best to get data from participating companies for trending purposes or use other available dataset to discuss areas to focus.	Sept mtg

4. Group Discussion

Membership expansion - what can we do to achieve this seamlessly?

The discussion focused on ways that Energy Safety Canada can expand their presence into other places where DROPS are a concern. Suggestions included: expanding into manufacturing and construction, ESC participating in other trade shows/conferences, reaching out directly to unions, reaching out to other safety associations (Heavy Construction Safety Association, Saskatchewan/Alberta Constructions Safety Association) to reach other industries outside of the energy industry codes, and inviting regulators to attend meetings.

Nord-Lock Washer Canada representative was suggested by a member as a presenter.



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DROPS Incident Sharing - what are the barriers and how can we overcome them?

Members began with sharing their experience with barriers preventing the sharing of lessons learned. The main barrier was the legal departments would get involved, frightened of sharing anything. The member would have to work with them to prevent the risk of sharing more than they needed to.

One member said that he facilitates a meeting with WorkSafeBC (in person in Prince George) and offered to put forward DROPS and the value of DROPS. He also said in terms of sharing incidents, in their TOR for that meeting, there is a strong culture for sharing of incidents and supporting each other. They “live and breathe” sharing incidents at those meetings. They have industry sending them and they send them out as Safety Alerts.

Energy Safety Canada also has a [Safety Alert](#) program, where people can submit their incidents and for industry learnings. There could be opportunity to include information on how to join the DROPS Canadian Chapter in Safety Alerts for dropped object related incidents.

Relationship between Prime Contractor and Site Contractors on DROPS implementation - any insights on making this better?

A member also shared about the progress that Cenovus made in their DROPS program. They acquired licenses for 200 of the DROPS eLearning Module and put it into Workday as part of on-site supervisor mandatory training. This has helped spread the awareness of dropped objects hazards.

5. SME Presentation and Q&A -

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At the request of the presenter, this part of the meeting was not recorded.

6. Next Meeting Dates: 2024

June 6, 2024

September 5, 2024

Proposed 2025 dates: February 6, April 3, June 5, September 4 (let us know of any concern on these dates).

7. Adjournment

Meeting was adjourned at 10:54 am.



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Action Item Table

Item #	Item Description	Completed	Status	Notes
2024-01	Members to be added to the DROPS Canadian Chapter ESC Teams Site	February 9, 2024	Completed	
2024-02	Provide contacts for manufacturing vendors we can invite to DROPS meeting - All members		In progress	
2024-03	Volunteer for safety share during DROPS meetings - All members		In progress	
2024-04	Provide links for applicable trainings or information from CAGC for sharing with members or posting on ESC website - member.		In progress	
2024-05	ESC to expand DROPS presence into other areas.		In progress	
2024-06	ESC to reach out Nord-Lock		In progress	
2024-07	Member to inform the BC Forest Council about DROPS Canadian Chapter		In progress	
2024-08	Members to present at a future date about drops journey		In progress	