

FOLLOWING PROCESSES & PROCEDURES

DROPS RECOMMENDED PRACTICE

BERT WINDERS, BAKER HUGHES a GE COMPANY

DROPS RECOMMENDED PRACTICE

DROPS Recommended Practice was developed by a coalition of oil and gas professionals with aim of setting basic requirements for Dropped Object prevention.



The principles contained within the DROPS RP should be assessed for applicability and considered by companies to assist in developing appropriate processes and procedures to prevent Dropped Objects.

RP DESIGN & CONTENTS

1. Introduction
 2. Dropped Object Prevent Scheme
 3. DROPS Inspection
 4. Worksite Dropped Object Management
 5. Report and Performance
 6. Other Industry Standards
- Annexes



DROPPED OBJECT PREVENT SCHEME

“As a part of the SMS, companies that supply personnel or equipment to worksites implement a Dropped Object Prevention Scheme that is materially equivalent to the minimum recommended practices of this document.”

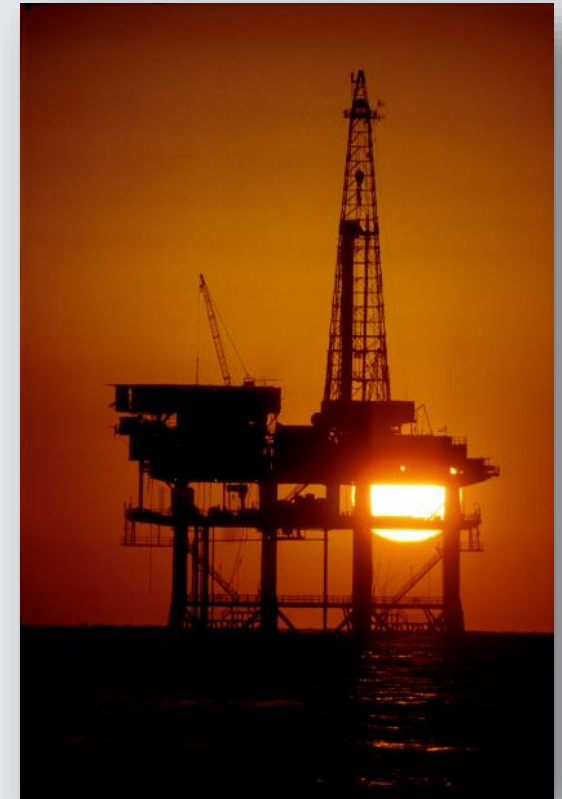


- 2.1 Objectives and Targets
- 2.2 Risk Assessments
- 2.3 DROPS Calculator
- 2.4 Hierarchy of Controls
- 2.5 Company Roles and Responsibilities
- 2.6 DROPS Zone management
- 2.7 Monitoring Performance
- 2.8 Training

DROPS INSPECTION

Dropped Object inspections are conducted to find and correct exposures relating to specified equipment or areas. Inspections are one of the strongest preventative measures and are needed to maintain compliance with the recommended practices of this document.

- 3.1 Independent Dropped Objects Inspections
- 3.2 Systematic DROPS Inspection Program
- 3.3 Unplanned Inspections
- 3.4 Installation of Equipment at Height
- 3.5 Transportation of Equipment and Loads
- 3.6 Assurance



WORKSITE DROPPED OBJECT MGMT.

At every worksite, measures are taken to prevent Dropped Objects through common, industry accepted, practices. Several common hazards and exposures are referred to here as part of Worksite Dropped Object Hazard Management.



- 4.1 Reliable Securing
- 4.2 Tubular Handling
- 4.3 Lifting and Hoisting
- 4.4 Management of Change
- 4.5 Portable Tools and Equipment
- 4.6 Permanent Equipment at Height
- 4.7 Temporary Equipment at Height

REPORT AND PERFORMANCE

To drive alignment throughout and cross industry boundaries, companies adhere to specific reporting requirements.

- 5.1 Minimum Reporting Requirements
- 5.2 Continuous Improvement
- 5.3 Self-Assessment



OTHER INDUSTRY STANDARDS

Industry Standards and Documents references made to the publications



RP ANNEXES

Annex A	DROPS Calculator
Annex B	Training Matrix
Annex C	Post jarring Checklist
Annex D	Tubular Handling Checklist
Annex E	Portable Tools and Equipment
Annex F	Installation of Equipment at Height
Annex G	Continuous Improvement
Annex H	Permanent and Temporary Equipment at Height
Annex I	Transportation and Equipment Loads
Annex J	Management of Change
Annex K	Dropped Object Prevention Scheme Bridging
Annex L	10 Questions to a Safe Lift
Annex M	Hierarchy of Controls



RP & RP GAP ANALYSIS TOOL

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DROPS RECOMMENDED PRACTICE



This Recommended Practice was developed by a coalition of oil and gas professionals with the aim of setting basic requirements for Dropped Object prevention that can be incorporated into existing company Safety Management Systems (SMSs).

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[CLICK HERE](#) to download the **RP Gap Analysis Tool** (Excel Spreadsheet)

These documents represent 'Best Practice', as agreed by a consensus of the members of the DROPS Workgroup. Certain processes and procedures detailed in these documents may require modification to suit specific locations, activities or facilities. However, the underlying guidelines are considered best practice and are a recommended component of any integrated dropped object prevention scheme. These guidelines are subject to regular review and update in response to improved methodologies and technologies.

FOLLOW PROCESSES & PROCEDURES



Thinking of the 5 Fundamentals of Accident Prevention, we must have and use quality processes and procedures if we want to eliminate Dropped Objects. The DROPS RP is there for your use, please take advantage of it or applicable parts to help strengthen DROPS prevention in your organization.

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