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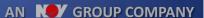
Roles of the Service Company

What are their Roles?

What is the relationship

How does this tie in with Dropped Objects Prevention

How can we improve the relationship



What are their Roles?

They provide services:

Personnel to perform the various tasks

 Equipment to be used onboard either by themselves or the Drilling Contractors

Sometimes they provide both

What is their relationship?

The Service companies work hand in hand with the operators and drilling contractors to:

Ensure the provision of trained and professional personnel

• Ensure the provision of equipment is up to current specification

• Ensure that the task at hand is performed in a safe manner

Lets look at areas where they tie in:

At the work shop / manufacturing stage

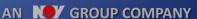
Have provisions been made for secondary retention?

On the way to the rig

Have DROPS checklist been used prior to shipping the equipment

Onboard the rig

 Is the equipment checked by personnel onboard the rig when it arrives and prior to use?



Onboard the rig

 Do the service hands have enough information to ensure that the equipment is "fit for purpose" regarding potential Dropped Objects?

During operations

 Do the personnel performing the tasks have the appropriate training for working at heights? If so, are they using the right tools for the job?

Departing the rig

 Is the equipment checked by personnel onboard the rig before it gets back loaded?

How can we improve the relationship?

At the work shop

- Manufacturers or service companies have planned or implemented a program for the installation and inspection of secondary retention on their equipment?
- Provide Inspection Books or Picture Books for the equipment

On the way to the rig

DROPS checklist are used prior to shipping

						Inspection Results	
	Item Description/Action Part Numbers					Action Required	Corrected
	No.	Description Action	Fait Ivolitibets	Matche	No	Action Requires	Confected
				res	No		
	1						
		Upper PRS-5 Column					
		opper r K5-5 Column					
	_		1x-Rotter Housing, PN				
THE RESERVE THE PERSON NAMED IN	2	Roller Housing Assembly	M844000268-1				
		Roller Housing Assembly	1x-Rotter Housing , PN				
1 1 1		Located on the Upper Column	M844000268-2				
(O)		Docuted of the Opper Column					
- L							
* * * * * * * * * * * * * * * * * * * *	~~						
-9							
	3	Roller Housing Mounting Bolts	3x-Cotter Pin. PN 51403-				-
	,	(8 Roller Housing Assembly Total)	16-S				
		Located on the Top and Bottom of Each	3x-Flat Washer, PN				
	_	Carriage Assembly(4 Total on two	50818-N-C 3x-Slotted Hex Nut. PN				
The same of the sa		Assembly on each side of carriage)	50518-C				
THE RESERVE OF THE PARTY OF THE		(3 bolts, washers, nuts and cotter pin per	3x-Modified Bolt, 1-1/8-7				
A STATE OF THE STA		assembly)	x 3.25, PN 130142				
1		Check Nuts, and Cotter pins are in place					
		and secure.					
	4	Roller Assembly	1x-6° Cam Follower,				
		(16 Rollers Total on Upper Column)	PN P844000001-06				
The same of the sa		Located on the upper and lower carriage	1x-Hex Nut, PN 73784				
		of the upper column	lx-Lock Hi Collar				
			Washer, PN 51140-C Locktite Blue, PN				
The same of the sa		Check Nut is tight and torque to 250-275 FT LBS. Use Loctite on threads	53200-2421				
		FILES. USE LOCTITE ON THREADS	55200-2121				
	•				•		

	Item	Description/Action	Part Numbers	Matches Item		Action Required	Corrected
	No.	Dearphoisteron	Patt 14 billibeto	Yes No		Action required	Confected
	1			1 00	210		<u> </u>
	1	Roller Jaw					
		2x - Pivot Jaw Arm Pin One on each Arm Check all bolts and lockwire are in place and secure.	2x-pivotpin retainer, PN 96040 4x-Hex bolts, PN 50005-6-C5D 4x-regular lock washer, PN 50906-C Lock wire, PN Z6001				
	3	4x - Jaw Knuckle Pin One Pin on each Knuckle Check all bolts and lockwire are in place and secure.	4x-2in. link pin retainer, PN 110547 8x-Hex bolts, PN 50006-6-C5D 8x-regular lock washer, PN 50906-C Lockwire-PNZ6001				
Click on Item number to view	4	4x - Roller Pin One Pin for each Roller Check all bolts and lock wire are in place and secure.	4x-pivotpin retainer, PN 96040 8x-hex bolts, PN 50006-6-C5D 8x-regular lock washer, PN 50906-C Lockwire-PNZ6001				

Click on Item number to view items point of retention

ERTIF	TICATION / DOCUMENTATION	Yes	No	N/A	Remarks	
1	Does the inspection plate show to certification is valid?	hat				
2	Are the doors, hinges and looks secure?					
3	Is there any corrosion or holes the something could fall out?	at				
4	Are the items inside secure or stacked safely?					
5	Are there any loose objects that could fall from the roof or elsewhere?					
6	Check the fork lift recess holes for loose objects.	*				
7	Is a cargo net used?					
8	Ensure there are no potential snagging hazards.					
9	Have the slings and shackles bee checked for damage and wear? / all split pins in place and secure?	Are				
10	Is the correct paperwork (includir DROPS Check) in place?	19				

How can we improve the relationship?

Onboard the rig

 DROPS checklists are used upon arrival as part of the equipment inspection procedure (combination of checklist and Picture Book)

During operations

 Personnel have written risk assessments for the tasks, awareness is raised at pre-job meetings and toolbox talks regarding the rigs working at height procedures and tools at height requirements

Departing the rig

All equipment prior to back loading can be checked using checklists

Drop	Propped Objects Survey Report - Travelling Equipment - Area 4 PLS									
Item No	Photo	Ref	Description / Location	Fastening Method	How to Inspect					
			ROLLER JAW							
1	- Coop		One on each Arm	Primary Retention : Bolt Secondary Retention: Lockwire	Inspection Procedure: Check all bolts and lock wire are in place and secure. Condition: () Pass () Fail					
					Comments :	Signature				
2	300	PLS003	4x - Jaw Knuckle Pin	Primary Retention : Bolt	Inspection Procedure : Check all bolts and lock wire are in place and secure.					
			One pin on each knuckle	Secondary Retention: Lockwire	Condition : () Pass () Fail Comments :					
3	H	PLS004	4x – Roller Pin	Primary Retention : Bolt	Inspection Procedure : Check all bolts and	Signature				
	190 /		1 pin for each roller	Secondary Retention: Lockwire	lock wire are in place and secure.					
					Condition:() Pass() Fail Comments:	Signature				
4	OC A	PLS005	Load Hold Manifold Clamp Assembly	Primary Retention : Bolt	Inspection Procedure: Check all bolts and lock wire are in place and secure. Check fittings for leaks and insure they are tight.	Signature				
			One at back of jaw	Secondary Retention: Lockwire	Condition: () Pass () Fail Comments:					
	THE P					Signature				

Dro	pped Objects Inspe	ction I	Book - Travelling	g Equipment - Area	4 - MDDM AC Drilling	g Motor
Item No	Photo	Ref	Description / Location	Fastening Method	How to Inspect	
1		ACM001	Hydraulic quick release assembly locking the motor to the load frame	Primary Retention : Bolts	Inspection Procedure : Check assembly for loose parts.	
			tight. One assembly on each location. Eight assemblies, one on each	Secondary Retention: N/A	Condition : () Pass () Fail Comments :	
			corner of each motor.			Signature
2		ACM002	Motor adjustment bolt tight with pal-nuts installed.	Primary Retention : Bolt	Inspection Procedure : Check all bolts and pal-nuts are in place and secure.	
			One bolt with pal-nut on each location. Four bolts, one on bottom corners of each motor.	Secondary Retention: Pal nut and lock wire	Condition : () Pass () Fail Comments :	
						Signature
3		ACM003	Encoder assemblies lock tab retention bolts tight and lockwired.	Primary Retention : Bolts and washers	Inspection Procedure: Check all bolts and lockwire are in place and secure.	
	0		One lockwired bolt on each lock tab. Four lock tabs, two on top of each	Secondary Retention: Tabs and lock wire	Condition : () Pass () Fail Comments :	
4		ACM004	motor. Encoder assembly cover	Drivers Detection - Belte	Increation December :	Signature
4		ACM004	retention bolts tight with nord-lock washers and	Primary Retention : Bolts	Inspection Procedure : Check all bolts are in place and secure.	
	1		loctite installed.	Secondary Retention:		
			Three bolts with nord- lock washers on each	Nordlock washers	Condition : () Pass () Fail Comments :	
			cover. Two covers, one		Comments .	
			on top of each motor.			Signature

COMP	ANY		IDENTITY No.						
DE SC	DE SCRIPTION								
CERT	FICATION / DO CUMENTATION		Yes	No	N/A	Remarks	5		
1	Lifting Certification								
2	Pressure test								
3	Third Party Liability Insurance								
4	Deick Loading Satisfactory								
5	Electrical Certification								
6	Supervisor Competency Certificates								
7	Maintenance Records								
8	IVB Certification / Documentation (where appli	(e) data							
9	Has DROPS Check been performed on this	item?							
OFFSI	HORE INSTALLATION MANAGER								
Name		Signatur	е				Date		
E L E C	TRICAL		Yes	No	N/A	I			
1	Purge and shut-downs operational								
2	Equipment suitably rated for proposed site				_				
3	Exterior cabling and transit satisfactory								
4	Vents and fire dampers operational				-				
5	Emergency lighting operational								
6	Ground bonding complete								
7	Drawings available and relevant								
8	Electrical insulation and connections satisfa								
9	Battery in satisfactory								
10	Fire/gas detection operational*								
11	11 Has DROPS Check been performed on this item?								
	Item 11 is satisfactorily completed by the ET, he si								
Having	Having Inspected the above equipment I recommended that the OIM does / does not "give permission for its operation on board" "Delete as appropriate								
RE SP	RE SPONSIBLE ELECTRICAL PERSON								
Name	Name Signature Date								

Review

What are their Roles?

Providing services

What is the relationship

Assisting their clients with providing trained and certified equipment

How does this tie in with Dropped Objects Prevention

 Taking ownership and accountability regarding the elimination of potential Dropped Objects

How can we improve the relationship

Implement changes to their Management System and installing checklists

Thank you AN **NOV** GROUP COMPANY